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Woodingdean Dental Practice

Inspection Report

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Overall summary

We carry out a follow up inspection of Woodingdean Dental Practice on 12 September 2016. We had undertaken an announced comprehensive inspection of this service on 30 June 2015 as part of our regulatory functions and during this inspection we found a breach of the legal requirements.

After the comprehensive inspection, the practice wrote to us to say what they would do to meet the legal requirements in relation to the breach. This report only covers our findings in relation to those requirements.

We checked whether they had followed their action plan to confirm that they now met the legal requirements.

We reviewed the practice against one of the five questions we ask about services: is the service well-led?

We have not revisited Woodingdean Dental Practice as part of this review because the practice was able to demonstrate that they were meeting the standards without the need for a visit.

A copy of the report from our last comprehensive inspection can be found by selecting the 'all reports' link for Woodingdean Dental Practice on our website at www.cqc.org.uk.

Our findings were:

Are services well-led?

We found that this practice was providing well-led care in accordance with the relevant regulations.

Background

Woodingdean Dental Practice is a general dental practice in Woodingdean, East Sussex, offering NHS and private dental treatment to adults and children. The practice also offers domiciliary care to patients in their own homes and to residents at a local nursing home.

The premises consists of a waiting area adjacent to the reception desk and two treatment rooms (one of which is currently decommissioned). There is also a separate decontamination room.

The staff at the practice consist of the provider (a dentist), a trainee dental nurse, two part time receptionists and a part time administrator who is a practice manager at another practice.

Our key findings were:

- The practice established an effective system to maintain patients' dental care records appropriately.

Summary of findings

The five questions we ask about services and what we found

We always ask the following five questions of services.

Are services well-led?

We found that this practice was providing well-led care in accordance with the relevant regulations.

Since the last inspection on 30 June 2015 the practice had implemented effective systems and processes in place to ensure that all patients' dental care records were maintained in an accurate, complete and contemporaneous manner. For example, the practice had purchased a stamp with a standardised check list for written notes, had reviewed its record keeping processes in accordance with relevant guidance, and had undertaken audits to monitor record keeping standards.

No action



Woodingdean Dental Practice

Detailed findings

Background to this inspection

We undertook a follow up inspection of Woodingdean Dental Practice on the 12 September 2016. This inspection was carried out to check that improvements to meet legal requirements planned by the practice after our inspection on 30 June 2015 had been made. We inspected the practice against one of the five questions we ask about services: is the service well-led. This is because the service was not meeting some of the legal requirements in relation to this question.

The inspection was carried out by a CQC assistant inspector who had access to advice from a specialist advisor.

Before carrying out the follow up inspection, we reviewed information sent to us by the practice that told us how the concerns identified during the comprehensive inspection had been addressed.

To complete this follow up inspection we:

- Reviewed the action plan and the record keeping audit sent to us by the provider.
- Spoke to the provider.



Are services well-led?

Our findings

Governance arrangements

Dental care records we reviewed at our last inspection did not provide a complete and full account of patients' care and treatment undertaken. We noted that BPE (Basic Periodontal Exam) scores, findings from dental X-rays and treatment options and associated patient discussions were not always recorded.

During our follow up inspection in September 2016, the practice could demonstrate that it had established an effective system to maintain patients' dental care records appropriately. For example, the practice purchased a stamp with a standardised check list for written notes, reviewed its record keeping processes in accordance with relevant guidance, and carried out audits every six months to monitor their record keeping standards. The provider confirmed that all patients' dental care records contained reference to BPE scores, findings from dental X-rays and treatment options discussed with patients.