

# The Cedars Partnership

# Cedars Care Home

### **Inspection report**

Church Side Methley West Yorkshire LS26 9BH

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Date of inspection visit: 02 May 2019 16 May 2019

Date of publication: 31 July 2019

### Ratings

Overall rating for this service	Good •
Is the service safe?	Good
Is the service effective?	Good
Is the service caring?	Good
Is the service responsive?	Good
Is the service well-led?	Good

# Summary of findings

### Overall summary

#### About the service;

Cedars care home provides accommodation and personal care for up to 44 people over the age of 65. There were 37 people living at the home at the time of the inspection.

People's experience of using this service and what we found

People living at Cedars were happy and well cared for. Relatives spoke positively about the service.

Staff were kind and caring and knew all the people and their diverse needs. Staff understood their roles clearly and knew what was expected of them. People were treated with respect and dignity, they were also supported to maintain their independence.

People were supported to have maximum choice and control of their lives and staff supported them in the least restrictive way possible; the policies and systems in the service supported this practice.

The environment was dementia friendly with an accessible garden. People and their relatives told us they were a wide variety of activities to take part in if they chose this.

The registered manager knew people well and staff felt supported in their role. The provider was fully involved in the service.

For more details, please see the full report which is on the Care Quality Commission website at www.cqc.org.uk

#### Rating at last inspection;

At the last inspection this service was rated Good, (published 02 November 2016).

#### Why we inspected;

This was a planned inspection based on the previous rating.

#### Follow up;

We will continue to monitor intelligence we receive about the service until we return to visit as per our reinspection programme. If any concerning information is received we may inspect sooner.

# The five questions we ask about services and what we found

We always ask the following five questions of services.

Is the service safe?	Good •
The service was safe.	
Details are in our Safe findings below.	
Is the service effective?	Good •
The service was effective.	
Details are in our Effective findings below.	
Is the service caring?	Good •
The service was caring.	
Details are in our Caring findings below.	
Is the service responsive?	Good •
The service was responsive.	
Details are in our Responsive findings below.	
Is the service well-led?	Good •
The service was well-led.	
Details are in our Well-Led findings below.	



# Cedars Care Home

### **Detailed findings**

## Background to this inspection

#### The inspection

We carried out this inspection under Section 60 of the Health and Social Care Act 2008 (the Act) as part of our regulatory functions. This inspection was planned to check whether the provider was meeting the legal requirements and regulations associated with the Act. We looked at the overall quality of the service and provided a rating for the service under the Care Act 2014.

#### Inspection team

On day one the service was visited by one inspector and an assistant inspector supported the inspector on day two.

#### Service and service type

Cedars is a 'care home'. People in care homes receive accommodation and nursing or personal care as single package under one contractual agreement. CQC regulates both the premises and the care provided, and both were looked at during this inspection.

The service had a manager registered with the CQC. This means that they and the provider are legally responsible for how the service is run and for the quality and safety of the care provided.

#### Notice of inspection

Day one of this inspection was unannounced. We told the provider we would be visiting on day two.

#### What we did before the inspection

We reviewed information we had received about the service since the last inspection. We sought feedback from the local authority and spoke with other professionals who work with the service. We used the information the provider sent us in the provider information return (PIR). This is information providers are required to send us with key information about their service, what they do well, and improvements they plan to make. This information helps support our inspections.

#### During the inspection

We spoke with four people who used the service and three relatives about their experience of the care

provided. We spoke with seven members of staff including the provider, registered manager, assistant manager, senior care workers, care workers and the chef. We used the Short Observational Framework for Inspection (SOFI). SOFI is a way of observing care to help us understand the experience of people who could not talk with us.

We reviewed a range of records. This included four people's care records and multiple medication records. We looked at three staff files in relation to recruitment and two to review staff supervision records. Multiple records relating to the management of the service and a variety of policies and procedures developed and implemented by the provider were reviewed during and after the inspection.

#### After the inspection

We continued to seek clarification from the provider to corroborate evidence found. We looked at training data, staff supervision data and quality assurance records.



# Is the service safe?

# Our findings

Safe – this means we looked for evidence that people were protected from abuse and avoidable harm.

At the last inspection this key question was rated as good. At this inspection this key question has remained good. This meant people were safe and protected from avoidable harm.

Systems and processes to safeguard people from the risk of abuse; Assessing risk, safety monitoring and management;

- People and their relatives felt the service was safe. One person told us, "I am very safe here. The staff are wonderful." A relative told us, "My relative likes to walk around all day, they can do that here and they are safe "
- Risks to people were managed appropriately and reviewed on a regular basis.
- People's safety was a priority of staff. Staff supported people in line with the care plans and staff were able to tell us about risks to each person.
- Where people displayed behaviour that challenged, staff used a positive approach to protect people's dignity and rights.
- Staff had a good understanding about protecting people from abuse and internal systems were followed to ensure the safety of people.
- The registered manager knew to liaise with the local authority if necessary; any incidents had been managed well.
- The environment was well maintained, and all equipment received regular servicing.

#### Staffing and recruitment

- People received care in a timely way; there were enough staff available to meet people's needs.
- Staff were recruited safely; appropriate checks were carried out to protect people.

#### Using medicines safely

- Systems were in place for managing people's medicines. Records were fully completed and showed people received their medicines as prescribed. Medicines were stored safely and securely.
- Medicines management policies and procedures were in place. Records showed staff had been trained in the safe administration of medicines and their competency to administer medicines had been checked.

#### Preventing and controlling infection

- Measures were in place to prevent and control the spread of infection. Staff had received training in infection control and personal protective equipment was used.
- The home was visibly clean in all areas.

#### Learning lessons when things go wrong

- Where accidents or incidents had occurred, detailed information had been recorded by staff.
- The provider had systems in place to review and analyse any accidents and incidents each month. Risk assessments were updated, and appropriate referrals were made following any trends identified.



### Is the service effective?

# Our findings

Effective – this means we looked for evidence that people's care, treatment and support achieved good outcomes and promoted a good quality of life, based on best available evidence.

At the last inspection this key question was rated good. At this inspection this key question has remained to good. This meant people's outcomes were consistently good, and people's feedback confirmed this.

Assessing people's needs and choices; delivering care in line with standards, guidance and the law

- People's needs had been assessed and had been reviewed periodically to make sure care and support was delivered appropriately.
- Information gathered about people had been used to develop their care plans, which ensured people's preferences and beliefs were respected.
- Care and support was delivered in a non- discriminatory way and respected people's individual diverse needs.

Staff support: induction, training, skills and experience

- People were supported by staff who had the skills and knowledge to care for them effectively. Staff completed a comprehensive induction supported by a structured training program.
- Staff spoke positively about the range of training opportunities available to them. One staff member told us, "We continuously do training to keep up to date with things."
- Staff felt supported by the registered manager and received regular supervision meetings to develop their practice.

Supporting people to eat and drink enough to maintain a balanced diet

- People received a healthy, balanced diet which met their needs and took into consideration their preferences and any special dietary needs.
- People were supported to maintain their independence with eating and drinking.
- Staff were aware of any specialist diets that people had and information was provided to the chef to ensure they were updated of any changes.

Staff working with other agencies to provide consistent, effective, timely care; Supporting people to live healthier lives, access healthcare services and support

- People were supported to access health care professionals as and when needed. Referrals were made to a range of health and social care professionals when required to support people's changing health care needs.
- Records of professional visits were recorded, outcomes of these visits were reflected in people's care plans.
- People's changing needs were communicated with their relatives.

Adapting service, design, decoration to meet people's needs

• The environment met people's needs. Areas of the service provided stimulation for people living with a dementia related illness. Dementia friendly signage was used to support people.

• People had free access to secure outside spaces which included a sensory garden and seating areas.

Ensuring consent to care and treatment in line with law and guidance

The Mental Capacity Act 2005 (MCA) provides a legal framework for making particular decisions on behalf of people who may lack the mental capacity to do so for themselves. The Act requires that, as far as possible, people make their own decisions and are helped to do so when needed. When they lack mental capacity to take particular decisions, any made on their behalf must be in their best interests and as least restrictive as possible.

People can only be deprived of their liberty to receive care and treatment with appropriate legal authority. In care homes, and some hospitals, this is usually through MCA application procedures called the Deprivation of Liberty Safeguards (DoLS).

We checked whether the service was working within the principles of the MCA, whether any restrictions on people's liberty had been authorised and whether any conditions on such authorisations were being met.

- Care records contained information to guide staff on how best to support people to enable them to make decisions and give their consent.
- Where appropriate people had signed to say they consented to receiving care and sharing information.
- We saw people were offered choices as about their daily routine such as what time they got up or where they sat in the home.



# Is the service caring?

# Our findings

Caring – this means we looked for evidence that the service involved people and treated them with compassion, kindness, dignity and respect.

At the last inspection this key question was rated as good. At this inspection this key question remained good. This meant people were supported and treated with dignity and respect; and involved as partners in their care.

Ensuring people are well treated and supported; respecting equality and diversity

- People and relatives were happy with the care provided and they praised the staff. Comments included, "This is a wonderful home, the staff are so caring", "The staff are lovely and so patient", "The care here is so good and staff are kindness at its best", "The staff offer us and our [relative] such fantastic's support" and "All the staff make me feel welcome, they make me feel a part of my [relative]'s care."
- Staff in all roles were highly motivated to provide a person-centred culture within the service. Staff demonstrated a good knowledge of people's personalities and diverse needs, and what was important to them.
- People were cared for and supported by staff that were kind, patient and respectful.
- Interactions between staff and people were natural and showed positive relationships had been developed.
- People were valued as individuals and staff showed genuine concern for people and were keen to ensure people's rights were upheld and that they were not discriminated against in any way.

Supporting people to express their views and be involved in making decisions about their care

- People were involved in planning areas of care delivery. Contact with people's relatives was maintained to them informed of their relative's wellbeing. One relative told us, "They always keep us informed and we're very confident they'd contact us if there were any concerns."
- Staff positively welcomed the use of advocates. Advocates represent the interests of people who may find it difficult to be heard or speak out for themselves.

Respecting and promoting people's privacy, dignity and independence

- People were encouraged to be as independent as possible. Staff understood and recognised when people needed assistance. People were approached by staff in a polite and respectful way to offer assistance.
- People's families and friends could visit without restriction. One relative told us, "There's no set time to visit, staff always make you feel comfortable."
- Care records were kept securely, so confidentiality was maintained.



# Is the service responsive?

# Our findings

Responsive – this means we looked for evidence that the service met people's needs.

At the last inspection this key question was rated as good. At this inspection this key question has remained good. This meant people's needs were met through good organisation and delivery.

Planning personalised care to ensure people have choice and control and to meet their needs and preferences

- Care plans were person-centred and were reviewed on a regular basis. Care plans contained detailed, personalised information about what was important to people. They held useful information that assisted staff to provide care and treatment that people preferred.
- Life histories were recorded in detail to support staff to provide non-discriminatory care and support to people.
- Regular meetings supported people and their relatives to be involved in the running of the service in line with their preferences.
- Staff were passionate about providing individualised care and support. They knew people and their needs well and spent time with people and their relatives to find out what was important to them.

#### Meeting people's communication needs

From August 2016 onwards, all organisations that provide adult social care are legally required to follow the Accessible Information Standard (AIS). The standard sets out a specific, consistent approach to identifying, recording, flagging, sharing and meeting the information and communication support needs of people who use services. The standard applies to people with a disability, impairment or sensory loss and in some circumstances to their carers.

• Peoples' communication needs were assessed and recognised. Information was available in an accessible format to meet peoples' needs.

Supporting people to develop and maintain relationships to avoid social isolation; support to follow interests and to take part in activities that are socially and culturally relevant to them

- People were supported to develop and maintain friendships and relationships. This included spending time with relatives where possible.
- The service provided a range of activities and entertainment for people. People told us there were always something happening.

Improving care quality in response to complaints or concerns

- A complaints procedure was in place in the main entrance for people and visitors to access. This was displayed in an accessible format to meet people's diverse needs.
- People were supported to raise concerns. People and their relatives told us they were confident in raising concerns with the staff if they had any issues.
- The service had not received any complaints. People and their relatives were confident that any concerns they raised would be responded to in line with company policy.

End of life care and support

• Where appropriate, people's end of life care preferences were recorded in their care plan. This provided staff with information to ensure people would receive dignified, comfortable and pain free care at the end of their life if required.



### Is the service well-led?

# Our findings

Well-Led – this means we looked for evidence that service leadership, management and governance assured high-quality, person-centred care; supported learning and innovation; and promoted an open, fair culture.

The service was consistently managed and well-led. Leaders and the culture they created promoted high-quality, person-centred care.

At the last inspection this key question was rated as Good. At this inspection this key question has remained the same. This meant people's needs were met through good organisation and delivery.

Managers and staff being clear about their roles, and understanding quality performance, risks and regulatory requirements

- Systems and process were in place to oversee the service and governance systems drove improvements in the quality of the service.
- The management team completed regular quality assurance checks. This enabled them to collate information to show how the service was performing.
- Effective communication between the registered managers and staff team supported people to receive their preferred care and support. Systems and process were in place to oversee the service and governance systems drove improvements in the quality of the service.
- The management team completed regular quality assurance checks. This enabled them to collate information to show how the service was performing.
- Effective communication between the registered managers and staff team supported people to receive their preferred care and support.

How the provider understands and acts on the duty of candour, which is their legal responsibility to be open and honest with people when something goes wrong

• The provider was aware of duty of candour and acted according.

Promoting a positive culture that is person-centred, open, inclusive and empowering, which achieves good outcomes for people

- The registered manager was supported by the provider, a health and safety coordinator, deputy manager and a care manager. The management team worked collectively to demonstrate a positive culture and promote a high standard of person- centred care and support for people.
- People and their relatives spoke positively about the management of the service. Comments included, "They are brilliant, they are always around to talk to", "They are so good to me" and "They are wonderful, I know my relative is well looked after here."
- The provider had a visible presence within the service.
- The management team knew people, their needs and their relatives well. Staff told us, "The managers are all really good and very hands on."
- Staff said they felt supported by the registered managers and received regular supervisions and staff meetings to promote their development.

Engaging and involving people using the service, the public and staff, fully considering their equality characteristics

• The service involved people and their relatives in day to day discussions about their care in a meaningful way.

Continuous learning and improving care

- Regular meetings were held at the service to ensure staff, people and their relatives were involved in developing and improving the service.
- Staff were focused in developing their skills. Supervisions contained clear objectives to support staff with their continuous learning.
- Systems were in place to ensure the service was consistently monitored and quality assurance was maintained.

Working in partnership with others

• The service had good links with the local community and key organisations, reflecting the needs and preferences of people in its care. Such links supported the service to develop.