

# Dr Miles Davidson

## Quality Report

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This report describes our judgement of the quality of care at this service. It is based on a combination of what we found when we inspected, information from our ongoing monitoring of data about services and information given to us from the provider, patients, the public and other organisations.

### Ratings

Overall rating for this service

Good



Are services safe?

Good



# Summary of findings

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## Overall summary

### Letter from the Chief Inspector of General Practice

We carried out an announced comprehensive inspection of Dr Miles Davidson on 14 October 2015. During that inspection we found that a disclosure and barring service (DBS) check had not been obtained for certain staff who acted as chaperones. Also, the practice had not obtained all employment checks required by law in regards to four staff files we checked.

Overall the practice was rated as good with are services safe requiring improvement in view of the above. After the comprehensive inspection, the practice wrote to us to say what action they had taken to meet the legal requirement in relation to the above breach.

We undertook this desk based review on 21 October 2016 to check that the provider had completed the required improvements, and now met the legal requirement. We did not visit the practice as part of this inspection.

This report only covers our findings in relation to the above requirement. You can read the report from our last comprehensive inspection, by selecting the 'all reports' link for Dr Miles Davidson on our website at [www.cqc.org.uk](http://www.cqc.org.uk).

Our finding across the area we inspected was as follows:

- The practice had taken appropriate action to meet the legal requirement.
- The chaperone policy had been updated to require that an appropriate Disclosure and Barring Service (DBS) check is obtained for all staff who act as a chaperone.
- Effective recruitment procedures were in place to ensure the required employment checks and information is obtained prior to staff working at the practice.
- The practice had obtained an appropriate Disclosure and Barring Service (DBS) check for all staff.

**Professor Steve Field (CBE FRCP FFPH FRCGP)**  
Chief Inspector of General Practice

# Summary of findings

## The five questions we ask and what we found

We always ask the following five questions of services.

### **Are services safe?**

The practice is rated as good for providing safe services.

- The chaperone policy had been updated to require that an appropriate Disclosure and Barring Service (DBS) check is obtained for all staff who act as a chaperone.
- Effective recruitment procedures were in place to ensure the required employment checks and information is obtained prior to staff working at the practice.
- The practice had obtained an appropriate Disclosure and Barring Service (DBS) check for all staff. (DBS checks identify whether a person has a criminal record or is on an official list of people barred from working in roles, where they may have contact with vulnerable children or adults).

**Good**



# Dr Miles Davidson

## Detailed findings

### Our inspection team

#### Our inspection team was led by:

A CQC inspector undertook the desk based review of Dr Miles Davidson.

## Background to Dr Miles Davidson

Dr Miles Davidson provides primary medical services to approximately 4,890 patients through a general medical services (GMS) contract. The practice is located in Dronfield in Derbyshire.

The practice is managed by a sole GP. The clinical team includes one lead GP, two salaried GPs, two practice nurses, a nurse practitioner and a health care assistant. The lead GP and practice manager form the management team. The team is supported by a medical secretary, two administrators and four receptionists including a senior receptionist.

The practice is open between 8am to 6.30pm Monday to Friday. It does not provide extended opening hours.

Appointment times are 9am to 6.10pm on Monday, 8.30am to 6pm on Tuesday, 9am to 1pm on Wednesday (urgent calls after 1pm are triaged and patients are seen where needed), 8.30am to 6.20pm on Thursday and 8.45am to 5.30pm on Friday.

The practice does not provide out-of-hours services to its patients. When the practice is closed an out-of-hours service is provided by Derbyshire Health United. Contact is via the NHS 111 telephone number.

## Why we carried out this inspection

We undertook a desk based review of Dr Miles Davidson on 21 October 2016. This was carried out to check that improvements had been made to meet a legal requirement following our comprehensive inspection on 14 October 2015.

We reviewed the practice against one of the five questions we ask about services: are services safe. This is because the service was not meeting certain legal requirements.

## How we carried out this inspection

We did not visit the practice as part of this review. We reviewed the information the practice sent us, which detailed the actions they had taken to meet the legal requirements in relation to Regulation 19: Fit and proper persons employed. We also spoke with the practice manager.

# Are services safe?

## Our findings

A comprehensive inspection on 14 October 2015 found that a disclosure and barring service (DBS) check had not been obtained for certain staff who acted as chaperones. (DBS checks identify whether a person has a criminal record or is on an official list of people barred from working in roles, where they may have contact with vulnerable children or adults). Also, the practice had not obtained all employment checks required by law in regards to four staff files we checked.

Following the inspection, the practice wrote to us to confirm what action they had taken to address the above issues.

This review found that the provider had taken appropriate action to keep people safe and meet the legal requirement.

- The chaperone policy had been updated to require that an appropriate Disclosure and Barring Service (DBS) check is obtained for all staff who act as a chaperone. The policy required that a chaperone was present during an examination of a patient.
- Staff who undertake chaperone duties had received instruction to carry out the role. We received confirmation that all staff who may act as a chaperone had an appropriate DBS check.
- Effective recruitment procedures were in place to ensure the required employment checks and information is obtained prior to staff working at the practice.
- The practice had obtained an appropriate Disclosure and Barring Service (DBS) check for all staff.
- We received confirmation that relevant staff files had been updated to ensure they contained the required employment checks and information.
- The practice used some locum GPs to provide medical support. A separate policy set out the checks and information obtained and requested evidence of, prior to a locum GP working at the practice to support their suitability to carry out their role.
- Policies were in place relating to the checking of nurses and GPs qualifications and registration to practice. The practice manager kept an electronic record of all nurses and GPs registration details including expiry dates. The system provided a prompt to check that all nurses and GPs registrations had been renewed, to ensure they remained registered to practice with their relevant professional bodies, in line with the policy.